

NATIONAL COOPERATIVE CONSUMERS' FEDERATION OF INDIA LTD. (NCCF)
Head Office: NCUI Complex, 3, Siri Institutional Area, August Kranti Marg, Hauz Khas, New Delhi-110016

EXPRESSION OF QUOTATION (EOQ) – SHORT NOTICE

EOQ No.: NCCF/HO/P&A/2026-27/_____

Date: 18.09.2026

Subject: “EXPRESSION OF QUOTATION (EOQ) FOR 150 NOS. SUPPLY OF SAMSONITE EVOSIGHT BAILHANDLE 15.6 EXECUTIVE HAND BAGS”.

The National Cooperative Consumers' Federation of India Ltd. (NCCF), Head Office, New Delhi, invites sealed quotations from eligible and interested registered firms/agencies for the **supply of Samsonite Evosight Bailhandle 15.6 Executive Hand Bags**, as per the specifications and terms and conditions mentioned herein.

Compliance with Applicable Procurement Rules

This procurement shall be undertaken strictly in accordance with the procurement policy, financial powers, delegation of powers, procurement guidelines and instructions applicable to NCCF, as amended from time to time.

Before finalisation of the procurement, the committee shall ascertain and place on record whether the required goods are available on the Government e-Marketplace (GeM) or any other procurement platform mandated for the procurement, and procurement shall be made through such platform wherever mandatory/applicable.

Where procurement through quotation/EOQ is permissible, the Competent Authority shall record the justification and approval in writing for adopting such mode of procurement.

All applicable Government/NCCF instructions relating to purchase preference, Micro and Small Enterprises, Make in India/local-content requirements, restrictions on procurement from specified countries/entities, conflict of interest and other applicable procurement policies shall be complied with, wherever applicable.

1. Scope of Supply

Supply of 150 Samsonite Evosight Bailhandle 15.6 Executive Hand Bags, conforming to the specifications mentioned below, including transportation, packaging, handling, applicable taxes and delivery at NCCF Head Office, New Delhi.

2. Product Specifications

S. No.	Particulars	Required Specifications
1.	Brand	Samsonite
2.	Model	Evosight Bailhandle 15.6
3.	Product	Executive Hand Bag
4.	Dimensions	29.0 × 41.0 × 12.0 cm



5.	Volume	17 Litres
6.	Weight	Approximately 1 kg
7.	Laptop Compartment	Suitable for 15.6-inch laptop
8.	Tablet Compartment	10.5-inch tablet compartment
9.	Water Resistance	Required
10.	Shoulder Strap	Removable shoulder strap
11.	Colour	Any suitable available colour
12.	Warranty	2 years
13.	Condition	Brand new, unused and original product

3. Bid Submission System – Two Sealed Envelopes

Interested bidders shall submit their quotations in **two separate sealed envelopes**, as follows:

Envelope-I: Technical Bid

The Technical Bid shall contain:

1. Details of the firm/company.
2. GST Registration Certificate.
3. PAN Card.
4. Registration/incorporation certificate or other constitution document.
5. Documentary proof of minimum one year's experience in supply of similar branded items.
6. Declaration regarding non-blacklisting.
7. Product specifications, brand/model details and technical compliance statement.
8. Delivery schedule and warranty details.
9. Sample of the offered product, as required by NCCF.
10. Duly signed and stamped copy of this EOQ document.
11. Other relevant and material supporting documents.

Envelope-II: Financial Bid

The Financial Bid shall contain the duly filled and signed price quotation. The price shall be quoted in Indian Rupees and shall include all applicable costs, including transportation, packaging, handling, GST and delivery at NCCF Head Office, New Delhi.

4. Last Date and Time for Submission

Particulars	Details
Date of issue	18.09.2026
Last date for submission	23.09.2026
Last time for submission	Up to 04:00 PM
Mode of submission	Physical submission in sealed cover
Place of submission	NCCF Head Office, New Delhi

Bids received after the stipulated date and time shall not be considered.

5. Address for Submission

General Manager (P&A)

National Cooperative Consumers' Federation of India Ltd. (NCCF)
NCUI Complex, 3, Siri Institutional Area,
August Kranti Marg, Hauz Khas,
New Delhi-110016.



6. Eligibility Criteria

The bidder must fulfil the following minimum eligibility requirements:

1. The bidder shall be a registered firm/company/agency/ manufacturer/ distributor/ dealer or entity having a valid GST Registration and PAN.
2. The bidder shall have a minimum experience of one year in the supply of similar branded products.
3. The bidder shall not have been blacklisted/debarred by any Government Department, PSU, Cooperative Body or other competent authority as on the date of submission.
4. The bidder shall be capable of supplying the required quantity within the stipulated delivery period.
5. The bidder shall offer genuine, brand-new and unused products conforming to the required specifications.
6. The bidder shall submit a sample of the offered product for verification and evaluation by NCCF.
7. NCCF reserves the right to seek clarification or additional supporting documents from the bidders, wherever considered necessary.
8. The bidder must submit all relevant and material documents.

7. Sample and Approval

1. The bidder shall submit one sample of the offered product along with the Technical Bid, wherever required by NCCF.
2. The sample shall be original, unused and representative of the product proposed to be supplied.
3. NCCF may examine the sample for conformity with the prescribed specifications, appearance, workmanship, dimensions, functionality, material, brand/model and other relevant parameters.
4. Approval of the sample shall not relieve the supplier from its obligation to supply goods conforming to all specifications and warranty requirements.
5. The approved sample/specification shall constitute the reference standard for inspection of the bulk supply.
6. In case of any discrepancy between the approved sample, declared specifications and the goods actually supplied, NCCF shall have the right to reject the non-conforming goods and require replacement at the supplier's risk and cost.
7. The cost of preparation, transportation and submission of sample shall be borne by the bidder/supplier and shall not be reimbursable by NCCF.

8. Authorised Source / Supply Chain

1. The bidder shall preferably be the manufacturer, authorised distributor, authorised dealer or an entity having a valid and demonstrable source of supply for the offered brand/model.
2. Where demanded by NCCF, the bidder shall furnish a valid manufacturer/authorised distributor/dealer certificate or other documentary evidence establishing its authority/source of supply.
3. NCCF reserves the right to verify such status directly with the manufacturer or authorised channel. Failure to establish the authenticity or lawful source of the product may result in rejection of the bid or termination of the Purchase Order, without prejudice to NCCF's other rights and remedies.



9. Brand Authenticity and Originality

1. The bidder shall supply only genuine, brand-new, unused and original Samsonite products of the specified model, sourced through the manufacturer, authorised distributor, authorised dealer or an otherwise legally authorised supply chain.
2. The bidder shall, wherever required by NCCF, furnish documentary evidence establishing the authenticity and legitimate source of the products, including manufacturer/authorised distributor/dealer documentation, purchase invoice, product catalogue, warranty documentation, serial/batch details or other relevant documents.
3. Refurbished, repaired, reconditioned, second-hand, used, counterfeit, imitation, duplicate, grey-market or otherwise unauthorised products shall not be accepted.
4. Supply of a different model, variant, specification or product without prior written approval of NCCF shall be treated as non-conforming supply.
5. NCCF shall have the right to verify the authenticity of the supplied products from the manufacturer/authorised channel or through any other reasonable means.
6. In case any product is subsequently found to be counterfeit, unauthorised, used, refurbished or materially different from the accepted specifications, the supplier shall be liable for immediate replacement at its own cost and risk, refund of the corresponding amount, and any other loss, expense, penalty or legal liability suffered by NCCF.
7. Acceptance of the goods by NCCF shall not constitute a waiver of NCCF's right to take action in respect of latent defects, counterfeit products, misrepresentation or breach of warranty subsequently discovered.

10. Evaluation and Award of Contract

The contract shall be awarded to the bidder whose offer is found technically responsive and financially acceptable, in accordance with the applicable procurement procedure.

The bidder quoting the lowest evaluated price (L1), after due evaluation and negotiations, wherever considered necessary and permissible, may be considered for award of the contract, subject to approval of the Competent Authority.

NCCF reserves the right to seek clarification, negotiate or adopt any other permissible procurement measure in accordance with applicable rules and the terms of this EOQ.

11. Delivery Schedule

1. The successful bidder shall supply the complete ordered quantity within **3 days from the date of issue of the Purchase Order (PO)** at the designated NCCF premises and submission of the required documents.
2. The supplier shall ensure that all products are delivered in proper condition and suitable packaging.
3. The supplier shall coordinate with the designated NCCF official for delivery, inspection and acceptance.
4. The supplier shall be solely responsible for transportation, loading, unloading, insurance during transit and safe delivery of the goods.
5. Risk in the goods shall remain with the supplier until delivery and acceptance by NCCF.
6. Title to the accepted goods shall pass to NCCF upon acceptance and payment, or at such earlier stage as may be specified in the Purchase Order, without prejudice to NCCF's rights relating to defects or warranty.
7. Part delivery shall not be permitted unless specifically authorised in writing by NCCF.
8. The supplier shall not make any change in the delivery schedule without prior written approval of NCCF.



12. Inspection, Acceptance and Rejection of Goods

1. The goods shall be subject to inspection and verification by NCCF or its authorised representative upon delivery.
2. NCCF shall verify the quantity, brand, model, specifications, dimensions, workmanship, packaging, condition, authenticity and other requirements specified in the EOQ/Purchase Order.
3. NCCF may inspect the goods at the time of delivery and/or subsequently, including for latent defects or authenticity.
4. Goods found damaged, defective, used, refurbished, counterfeit, short-supplied, incomplete or not conforming to the prescribed specifications shall be liable to rejection.
5. The supplier shall, at its own cost and risk, collect the rejected goods and replace the same with conforming goods within the period stipulated by NCCF.
6. No additional payment shall be made for inspection, testing, transportation, loading, unloading, replacement or other expenses arising due to defective or rejected supplies.
7. Mere delivery or receipt of goods shall not constitute acceptance of the goods by NCCF.
8. Acceptance of goods shall not prejudice NCCF's rights in respect of latent defects, warranty claims, misrepresentation, counterfeit goods or any breach subsequently detected.

13. Payment Terms

Payment shall be released within **15 days from the date of satisfactory delivery and acceptance** of the supplied goods, subject to submission of:

1. Original invoice.
2. GST-compliant invoice.
3. Any other document prescribed by NCCF required for releasing payment.

Payment shall be made through the applicable official payment procedure of NCCF.

- Payment shall be released only after satisfactory delivery, inspection and acceptance of the goods by NCCF and verification of the invoice and supporting documents.
- NCCF shall be entitled to withhold payment relating to disputed, defective, short-supplied or rejected goods until the matter is satisfactorily resolved.
- NCCF shall be entitled to deduct applicable taxes, statutory deductions, liquidated damages, recoveries, penalties or other amounts lawfully recoverable from the supplier.
- Payment by NCCF shall not constitute final acceptance of the goods or waiver of any warranty, defect, authenticity or contractual claim.
- No advance payment shall be made unless specifically approved by the Competent Authority and expressly provided in the Purchase Order.
- Payment shall be made through the prescribed banking/payment procedure of NCCF against a valid GST-compliant invoice and such other documents as may be required.
- The supplier shall comply with all applicable provisions of the GST laws and rules.
- The supplier shall issue a valid GST-compliant tax invoice containing all mandatory particulars.
- The supplier shall be responsible for timely reporting of the transaction and payment of applicable GST to the Government.



- In the event NCCF is denied or becomes liable to reverse any eligible input tax credit due to any act, omission, default or non-compliance attributable to the supplier, the supplier shall indemnify NCCF to the extent of the loss suffered by NCCF, subject to applicable law.
- Any change in applicable tax rate after submission of the quotation shall be dealt with in accordance with applicable law and the terms of the Purchase Order. No additional amount shall be payable merely on account of a supplier's failure to correctly quote applicable taxes.

14. Warranty

1. The supplier shall provide a minimum warranty of **2 years** for the supplied products, as specified by the manufacturer.
2. The warranty shall cover manufacturing defects and other defects covered under the manufacturer's warranty terms.
3. The supplier shall provide warranty details/documents along with the supply.
4. In case of warranty-related issues, the supplier shall coordinate with the manufacturer/authorized service channel for resolution.

15. Price and Taxes

1. Prices shall be quoted in Indian Rupees.
2. The quoted price shall be inclusive of all applicable taxes, GST, transportation, packaging, handling and delivery charges.
3. No additional charges shall be payable by NCCF beyond the accepted quoted price, unless specifically approved in writing.
4. The bidder shall clearly mention the applicable GST rate and total amount in the Financial Bid.
5. The prices shall remain valid for a period of **90 days from the last date of submission of quotation**.

16. Liquidated Damages for Delay

1. In the event of delay in delivery beyond the stipulated delivery period, NCCF shall, without prejudice to its other rights and remedies, be entitled to recover liquidated damages at the rate of **0.5% of the value of the delayed goods for each completed week or part thereof of delay**, subject to a maximum of **10% of the value of the delayed goods**.
2. Liquidated damages may be recovered from any amount payable to the supplier or from any other amount due to the supplier.
3. Where the delay exceeds the maximum permissible period or where the supplier fails to supply the goods within the extended period granted by NCCF, NCCF may cancel/terminate the Purchase Order, wholly or partly, and procure the goods from an alternative source at the risk and cost of the defaulting supplier.
4. Recovery of liquidated damages shall not affect NCCF's right to take action for other breaches of contract, including rejection, termination, risk purchase, recovery of excess cost and invocation of any security, where applicable.
5. Delay attributable solely to NCCF or duly established force majeure circumstances shall be dealt with in accordance with the applicable provisions of the Purchase Order



17. Risk Purchase

In the event of failure or refusal of the successful bidder to supply the ordered goods within the stipulated delivery period, or failure to replace rejected/defective goods within the prescribed period, NCCF shall, without prejudice to its other rights and remedies, be entitled to procure the whole or part of the required quantity from an alternative source at the risk and cost of the defaulting supplier.

Any additional expenditure incurred by NCCF in such procurement, together with applicable taxes, transportation and other incidental costs, shall be recoverable from the defaulting supplier. The supplier shall have no claim against NCCF in respect of such procurement.

18. Termination / Cancellation

NCCF may, by written notice, cancel or terminate the Purchase Order, wholly or partly, in the event of:

- a. failure to supply within the stipulated period;
- b. repeated supply of defective or non-conforming goods;
- c. supply of counterfeit, refurbished, used or unauthorised products;
- d. submission of false, forged or misleading documents/information;
- e. breach of any term of the EOQ/Purchase Order;
- f. insolvency, liquidation or cessation of business of the supplier;
- g. blacklisting/debarment of the supplier by a competent authority, where such event materially affects the procurement;
- h. engagement in corrupt, fraudulent, collusive or coercive practices; or
- i. any other event warranting termination under the applicable procurement rules.

Upon termination due to supplier default, NCCF shall be entitled to recover all amounts lawfully due from the supplier, including applicable liquidated damages, excess procurement cost and other recoverable losses in accordance with the Purchase Order and applicable law.

19. Indemnity

The supplier shall indemnify and keep indemnified NCCF, its officers and authorised representatives against losses, claims, damages, liabilities, costs and expenses arising out of or relating to:

- a. supply of defective, counterfeit, unauthorised or non-conforming goods;
- b. breach of any representation, warranty or obligation of the supplier;
- c. violation of applicable law or statutory requirements by the supplier;
- d. infringement of any intellectual property right in relation to the supplied goods;
- e. claims arising from negligence, wilful misconduct or wrongful act/omission of the supplier or its personnel; and
- f. any loss caused to NCCF due to failure of the supplier to comply with the terms of the Purchase Order.

The supplier's liability shall be subject to applicable law and the specific terms of the Purchase Order.



20. Conflict of Interest

The bidder shall declare that it does not have any actual or potential conflict of interest that would improperly influence the procurement process.

The bidder shall disclose any relationship, financial interest or other circumstance which may give rise to a conflict of interest in connection with this procurement.

NCCF may reject a bid or take appropriate action if a material conflict of interest is established in accordance with applicable procurement rules.

21. Quantity and Partial Award

NCCF reserves the right, subject to applicable procurement rules and approval of the Competent Authority, to increase or decrease the quantity ordered, place a partial order, or accept/reject part of the offered quantity, where permissible.

No bidder shall have an automatic right to claim award of the entire quantity merely by virtue of being the lowest bidder, unless otherwise specifically provided in the Purchase Order or applicable procurement rules.

22. Assignment / Subcontracting

The successful bidder shall not assign, transfer, novate or otherwise dispose of the Purchase Order or any part thereof without the prior written approval of NCCF.

The bidder shall remain fully responsible for the performance of all contractual obligations even where any part of the supply chain involves an authorised distributor, dealer, logistics provider or other third party.

23. General Terms and Conditions

1. The quotation shall be submitted in sealed covers, duly signed and stamped by the authorized representative of the bidder.
2. The bidder shall superscribe the sealed cover as:

“EOQ for Supply of Samsonite Evosight Bailhandle 15.6 Executive Hand Bags – NCCF”

3. The bidder shall submit the Technical Bid and Financial Bid in separate sealed envelopes.
4. All documents submitted by the bidder shall be true, correct and complete.
5. Any false, misleading or incorrect information may result in rejection of the bid, cancellation of the contract, blacklisting/debarment and other action as per applicable rules.
6. NCCF reserves the right to seek additional documents or clarifications from any bidder within the stipulated timeframe.
7. NCCF reserves the right to accept or reject any or all quotations, wholly or partly, without assigning any reason, subject to applicable rules.
8. NCCF reserves the right to cancel the EOQ process at any stage before award of contract.
9. No bidder shall have any claim for compensation on account of rejection or cancellation of the EOQ.



10. The supplier shall maintain confidentiality of NCCF's documents, records and information.
11. The successful bidder shall comply with all applicable laws, statutory requirements and instructions issued by NCCF.
12. The interpretation of the terms and conditions by NCCF shall be subject to the applicable procurement rules and shall be binding for the purpose of the procurement.

24. Corrupt or Fraudulent Practices

1. Bidders shall maintain the highest standards of integrity and ethical conduct during the procurement process.
2. NCCF shall reject any bid where the bidder is found to have engaged in corrupt, fraudulent, collusive or coercive practices.
3. Appropriate action, including cancellation of the contract, recovery of losses, blacklisting/debarment and legal action, may be taken against the defaulting bidder in accordance with applicable rules.

25. Applicable Law, Jurisdiction and Dispute Resolution

1. This EOQ and the resulting Purchase Order/contract shall be governed by the laws of India.
2. Subject to applicable law and the arbitration clause, courts at Delhi shall have jurisdiction over matters arising out of this procurement.
3. Any dispute arising between NCCF and the successful bidder shall initially be attempted to be resolved amicably through mutual discussion.
4. If the dispute remains unresolved within 30 days, the same may be referred to arbitration in accordance with the Arbitration and Conciliation Act, 1996, as amended, subject to the terms of the Purchase Order/contract and applicable law. The Arbitration shall be conducted by a Sole Arbitrator to be appointed mutually by both the parties.
5. The seat and venue of arbitration shall be Delhi, and the language of arbitration shall be English, unless otherwise mutually agreed or directed under applicable law.
6. In case of any conflict between this EOQ and the executed Purchase Order/contract, the terms of the executed Purchase Order/contract shall prevail, subject to applicable law and procurement rules.

26. Force Majeure

1. Neither party shall be liable for failure or delay in performance of its obligations due to events beyond its reasonable control, including natural calamities, war, strikes, Government orders or other similar circumstances.
2. The affected party shall notify the other party in writing within 3 days of occurrence of such event, wherever practicable.
3. The affected party shall take reasonable steps to minimize the effect of the event and resume performance as soon as the circumstances normalize.
4. The applicability of force majeure shall be subject to the terms of the Purchase Order/contract and applicable law.

27. Availability of EOQ Documents

The EOQ documents and prescribed annexures may be obtained from the NCCF Head Office and/or downloaded from the official NCCF website and CPP Portal:

Website: <http://www.nccf-india.com>



FINANCIAL BID – PRICE QUOTATION

EOQ for Supply of Samsonite Evosight Bailhandle 15.6 Executive Hand Bags – NCCF

S. No.	Particulars	Details
1.	Name of Firm/Company	
2.	GSTIN	
3.	PAN	
4.	Contact Person	
5.	Contact Number	
6.	Email ID	

S. No.	Description	Quantity	Unit	GST	Total
			Rate (₹)	(₹)	Amount (₹)
1.	Samsonite Evosight Bailhandle 15.6 Executive Hand Bag	As per Purchase Order			

Total Quoted Amount (in figures): ₹ _____

Total Quoted Amount (in words): Rupees _____ only.

Declaration:

We hereby certify that the above rates are inclusive of all applicable taxes, transportation, packaging, handling and delivery charges at NCCF Head Office, New Delhi. We agree to abide by all the terms and conditions of the EOQ.

Name of Firm/Company: _____

Name of Authorized Signatory: _____

Signature: _____

Seal of Firm: _____

Date: _____

TECHNICAL COMPLIANCE STATEMENT

S. No.	Required Specification	Compliance (Yes/No)	Remarks
1.	Brand: Samsonite		
2.	Model: Evosight Bailhandle 15.6		
3.	Dimensions: 29.0 × 41.0 × 12.0 cm		
4.	Volume: 17 L		
5.	Weight: Approximately 1 kg		
6.	15.6-inch laptop compartment		
7.	10.5-inch tablet compartment		
8.	Water Resistant		
9.	Removable shoulder strap		
10.	Warranty: 2 years		
11.	Brand-new and original product		
12.	Delivery within 3 days of PO		

Note: The bidder shall attach supporting product literature/catalogue and sample details wherever applicable.



DOCUMENT CHECKLIST / ELIGIBILITY DECLARATION

S. No.	Document	Attached (Yes/No)
1.	GST Registration Certificate	
2.	PAN Card	
3.	Firm/Company Registration Certificate	
4.	Proof of minimum one year's experience in supply of similar branded items	
5.	Non-blacklisting declaration	
6.	Duly signed EOQ document	
7.	Technical Compliance Statement	
8.	Any other supporting document	

Declaration

I/We hereby declare that:

1. The information and documents submitted by us are true and correct.
2. Our firm/company is registered and possesses valid GST and PAN.
3. We have the requisite experience and capability to supply the required goods.
4. Our firm/company has not been blacklisted/debarred by any Government Department, PSU or Cooperative Body as on the date of submission.
5. We agree to comply with the terms and conditions of the EOQ and the Purchase Order.
6. We undertake to supply genuine, brand-new products conforming to the required specifications.

Name of Firm/Company: _____

Name of Authorized Signatory: _____

Designation: _____

Signature: _____

Official Seal: _____

Date: _____



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ANNEXURE-IV

DECLARATION REGARDING AUTHENTICITY OF PRODUCT

I/We, _____, authorised representative of _____,
hereby declare and undertake that:

1. The products offered against EOQ No. _____ are genuine, original, brand-new and unused Samsonite products.
2. The products shall conform to the specified brand, model and technical specifications.
3. The products shall not be counterfeit, refurbished, repaired, used, imitation or unauthorised products.
4. The products shall be sourced through a lawful and verifiable supply chain.
5. We shall furnish documentary evidence regarding the source and authenticity of the products whenever required by NCCF.
6. We shall be fully responsible for replacement/refund and all consequences arising from supply of counterfeit, unauthorised, defective or non-conforming products.
7. We understand that any false declaration may result in rejection of our bid, cancellation of the Purchase Order, recovery of losses and other action under applicable law/rules.

Name of Firm: _____

Name of Authorised Signatory: _____

Designation: _____

Signature: _____

Seal: _____

Date: _____

For and on behalf of NCCF

General Manager (P&A)

National Cooperative Consumers' Federation of India Ltd. (NCCF)

New Delhi

